

Course duration

- 1 day

Course Benefits

- Learn to set up for WordPress.
- Learn to set up a WordPress site.
- Work with templates and pages.
- Learn to work with the Reader page.

Available Delivery Methods

Public Class

Public expert-led online training from the convenience of your home, office or anywhere with an internet connection. Guaranteed to run .

Private Class

Private classes are delivered for groups at your offices or a location of your choice.

Self-Paced

Learn at your own pace with 24/7 access to an On-Demand course.

Course Outline

1. Getting Started and Setup Options
 1. Introduction and Setup Options
 2. Exercise: Create a New Site
2. WordPress Dashboard
 1. WordPress Dashboard
 1. Features
 2. Exercise: Navigate to and from Reader
 2. Exercise: Adjust Site Settings
3. Posts
 1. Categories
 2. Exercise: Working with Categories
 3. Tags
 1. Option 1: Create tag when writing post
 2. Option 2: Manage tags in Settings

- 3. Deleting Tags
- 4. Exercise: Working with Tags
- 5. Posts
 - 1. Editing Posts
 - 2. Deleting Posts
- 6. Exercise: Creating a Post
- 4. Comments and Feedback
 - 1. Comments
 - 1. Reviewing Comments
 - 2. Exercise: Working with Comments
 - 3. Feedback
 - 4. Viewing Feedback
- 5. Appearance
 - 1. Appearance
 - 1. Themes
 - 2. Choosing a Theme
 - 3. Modifying a Theme
 - 2. Adding a Logo and Site Icon
 - 3. Changing Fonts
 - 4. Changing Menu Options
 - 5. Adding a Widget
 - 6. Exercise: Working with Appearance
- 6. Pages
 - 1. Creating Pages
 - 1. Adding a New Page
 - 2. What's Next
 - 2. Exercise: Creating a New Page
- 7. Reader Page
 - 1. Reader Page
 - 1. Features
 - 2. Searching for Posts
 - 2. Exercise: Searching for a Topic Using Reader Page

Class Materials

Each student will receive a comprehensive set of materials, including course notes and all the class examples.

Class Prerequisites

Experience in the following *is required* for this WordPress class:

- HTML
- CSS

Experience in the following *would be useful* for this WordPress class:

- PHP
- SQL

Prerequisite Courses

Courses that can help you meet these prerequisites:

- [Introduction to CSS Training](#)
- [Introduction to HTML Training](#)