

## Course duration

- 2 days

## Course Benefits

- Explain and use sensitivity labels.
- Configure Data Loss Prevention policies.
- Secure messages in Office 365.
- Describe the information governance configuration process.
- Define key terms associated with Microsoft's information protection and governance solutions.
- Explain the Content explorer and Activity explorer.
- Describe how to use sensitive information types and trainable classifiers.
- Review and analyze DLP reports.
- Identify and mitigate DLP policy violations.
- Describe the integration of DLP with Microsoft Cloud App Security (MCAS).
- Deploy Endpoint DLP
- Describe records management
- Configure event driven retention
- Import a file plan
- Configure retention policies and labels
- Create custom keyword dictionaries
- Implement document fingerprinting

## Microsoft Certified Partner

Webucator is a Microsoft Certified Partner for Learning Solutions (CPLS). This class uses official Microsoft courseware and will be delivered by a Microsoft Certified Trainer (MCT).

## Course Outline

1. Implement Information Protection in Microsoft 365
  1. Introduction to information protection and governance in Microsoft 365
  2. Classify data for protection and governance
  3. Create and manage sensitive information types
  4. Describe Microsoft 365 encryption
  5. Deploy message encryption in Office 365
  6. Configure sensitivity labels
  7. Apply and manage sensitivity labels

8. Lab: Implement Information Protection
  1. Assign permissions for compliance
  2. Manage Office 365 message encryption
  3. Manage Sensitive Information Types
  4. Manage Trainable Classifiers
  5. Manage Sensitivity Labels
2. Implement Data Loss Prevention in Microsoft 365
  1. Prevent Data loss in Microsoft 365
  2. Implement Endpoint data loss prevention
  3. Configure DLP policies for Microsoft Cloud App Security and Power Platform
  4. Manage DLP policies and reports in Microsoft 365
  5. Lab: Implement Data Loss Prevention
    1. Manage DLP policies
    2. Manage Endpoint DLP
    3. Test DLP policies
    4. Manage DLP reports
3. Implement Information Governance in Microsoft 365
  1. Govern information in Microsoft 365
  2. Manage data retention in Microsoft 365 workloads
  3. Manage records in Microsoft 365
  4. Lab: Implement Information Governance
    1. Configure Retention Labels
    2. Implement Retention Labels
    3. Configure Service-based Retention
    4. Use eDiscovery for Recovery
    5. Configure Records Management

## Class Materials

Each student will receive a comprehensive set of materials, including course notes and all the class examples.

### Class Prerequisites

Experience in the following *is required* for this Microsoft Security class:

- Foundational knowledge of Microsoft security and compliance technologies.
- Basic knowledge of information protection concepts.
- Understanding of cloud computing concepts.
- Understanding of Microsoft 365 products and services.

