### **Course duration**

1 day

### **Course Benefits**

- Learn how to share your finished project so it can be accessed by learners using desktop computers, laptops, tablets, and other mobile devices.
- Learn how to host your project on a web server, Learning Management System, YouTube, Vimeo, TechSmith's Screencast.com, and more.
- Learn how you can include recordings of existing PowerPoint presentations or software demonstrations created directly on your computer using the Camtasia Recorder.
- Learn to use the powerful Camtasia Editor to add animations, voiceover audio, graphics, music, annotations, closed captions, and quizzes to a project.

### **Available Delivery Methods**

#### **Public Class**

Public expert-led online training from the convenience of your home, office or anywhere with an internet connection. Guaranteed to run .

#### **Private Class**

Private classes are delivered for groups at your offices or a location of your choice.

## **Course Outline**

- 1. Exploring Camtasia
  - 1. Open a Camtasia Project
  - 2. Explore Camtasia's Tools
  - 3. The Media Bin and Library
  - 4. The Canvas and Timeline
- 2. Recording Videos
  - 1. Rehearsals
  - 2. Recording Screen Actions
  - 3. Annotations
  - 4. Recording Effects
- 3. Adding Media
  - 1. Videos
  - 2. Images

- 3. Multitrack Projects
- 4. Cursor Effects
- 4. Groups, Annotations, Behaviors, and Transitions
  - 1. Groups
  - 2. Annotations
  - 3. Themes
  - 4. Behaviors
  - 5. Transitions
- 5. Audio
  - 1. Importing Audio Media
  - 2. Voice Narration
  - 3. Splitting Media
  - 4. Audio Editing
- 6. Sharing
  - 1. Standalone and Web Videos
- 7. Extending, Zooming, and Hotspots
  - 1. Extending
  - 2. Zoom Animations
  - 3. Markers
  - 4. Hotspots
- 8. Quizzes and Reporting Results
  - 1. Quizzes
  - 2. Emailing Quiz Results
  - 3. Reporting Data to an LMS
- 9. PowerPoint and Captions
  - 1. PowerPoint to Camtasia
  - 2. Closed Captions

# **Class Materials**

Each student will receive a comprehensive set of materials, including course notes and all the class examples.